

TRIP

tips



24/7 Multilingual Support:
(612) 343-2277
info@hourcar.org
[HOURCAR.org/how](https://hourcar.org/how)

Starting Your Trip

Follow the below guide to help begin your trip. This HOURCAR is electric, so there isn't engine noise. If the car is charging, you will need to begin your trip to unlock the doors, then remove the charge cord and ensure the charging door is secured.

2022 Nissan Leaf



1. If the car is charging, remove the charging cord after you've unlocked the car. The car will not move if the charging cord is plugged in to the car. Put your foot on the brake and press the power button. The dashboard will light up. There are no keys in an Evie.



2. Move the shifter to the appropriate gear (see next card). You'll see the gear change on the dashboard. You're now ready to begin your journey.



3. To park the car, push the "P" button on the top of the shifter (pictured above). Use the emergency brake (to the lower left of the shifter, pictured) if you're on a steep hill (remember to turn the wheel appropriately).

What's the Gear?

Gears can be different in an electric vehicle. Use this guide to help you better understand your Evie. To know what gear you're in, look at the dashboard. R=Reverse, D=Drive, N=Neutral, P=Park.

2022 Nissan Leaf



B

This gear goes forward and increases regenerative braking on your trip. Regenerative braking converts energy from the cars motion back into the battery. To engage, press the brake pedal and shift into the B gear.



e-Pedal

Once in the B gear, flick on the e-Pedal function to engage the car in regenerative braking. If you're running close on range, Regenerative Braking can reduce range loss or slightly increase overall range. You can check on the dashboard to confirm the e-Pedal is on.



ECO

Driving in eco mode increases your range by decreasing acceleration power and increasing regenerative braking when your foot is off the accelerator.

Stopovers

A Stopover is when you exit the vehicle but want to keep the car. You must use Stopover mode when you're not driving to lock the vehicle.

App:



1. Press the power button and get everyone out of the car



2. Press "Pause Trip" in the app. This will lock the doors with solid yellow reader lights

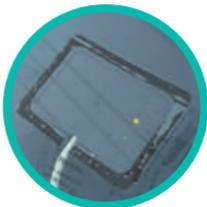


3. Resume your trip by pressing the "Resume" button in the app. This will unlock the doors

GoTo Card:



1. Press the power button and get everyone out of the car



2. Quickly tap your GoTo card on the reader. This will lock doors and reader blinks yellow



3. Resume your trip by tapping the GoTo card on the reader for 1 second until yellow light blinks

Ending Your Trip

End your trip successfully. Different models in the HOURCAR fleet have different signals to help you identify a properly ended trip.

2022 Nissan Leaf



1. Turn the car off by putting it in Park and pushing the Power button. Verify you're in a dedicated HOURCAR parking space.



2. Push the "End Trip" button in the app or hold your GoTo Card over the GoTo Card Reader for 5-7 seconds.
*If there are errors, the trip will not end and you will continue to be billed, so make sure your trip has ended successfully.



3. Listen for a honk once you've requested your trip to end. Verify the doors are locked and the GoTo Reader has turned green.

Electric Charging

At the end of your trip, plug in the HOURCAR to charge. To charge while out and about, locate the blue EV Spot Charging card and other cards in the glove box. Find charging stations on the Evie Carshare or Plugshare app.

2022 Nissan Leaf PLUS



1. Pull up to your nearest available charger and park



4. Tap the card on the station's card reader



2. Locate the charging card in the glove box



5. Plug in the charging cable. Once finished, unplug and make sure the charge door clicks closed



3. Push the button to the left of the steering wheel to open the charge door, located at the front of the car



6. Return the card to the glovebox location and end your trip

Light Guide

GoTo Card Reader

Location: Drivers side, front window of the car

-  Solid Green = Vehicle available
-  Green + Yellow = Account verification/ending trip
-  Solid Yellow = Vehicle reserved/in-use
-  Red = Trip not ended, Error, contact Member Services
-  Green + Yellow + Red = Error, try again
-  No lights = Car is asleep. Hold GoTo Card on reader or call Member Services to wakeup



Things You Pay For

Your HOURCAR trip includes the cost of charging, insurance, and 24/7 support. It doesn't include other costs, like parking meters and toll roads.



Parking at a meter or a space that requires payment outside of the hub? Remember to pay for the time that you are parking there.



Sometimes, going somewhere fun costs extra, this is the case with tolls, where you will have to pay the toll fees. HOURCAR vehicles are registered with the Illinois toll system, so just drive through and we'll send you the invoice later.



Get a ticket? Remember you need to pay it. If you don't, it'll be billed to HOURCAR, where we will pay it along with any late fees, and then charge your account an admin processing fee on top of that.

Other Tips

A general tip: at the end of your trip, make sure the inside of the car is nice and clean. If the car needs a shower, drive through any Holiday carwash and choose the default wash for free. There is no drive credit rewarded or reimbursement for washing a car



Bringing a fuzzy friend? Make sure they are in a carrier to help reduce pet hair and distracted driving.



Get in a crash? Locate the insurance card in the glove box or in the app. On the back, there is an entire list of information needed to help the process along.



Is another car parked in an HOURCAR's spot? Call us at (612) 343-2277 and we'll help you end your trip

Minneapolis Snow Emergency

Day #1

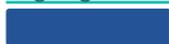
Yes:

Park on BOTH sides of non-Snow Emergency Route streets. These are streets with sign colors that are green or brown.

No:

Do not park on Snow Emergency Routes. These are marked with red "Snow Emergency Route" signs. Street sign colors are blue.

Snow Emergency Route Signage:



Day #2

If after 8AM:

Park on ODD sides of green or brown streets AND return to parking on both sides of Snow Emergency Routes starting at 8AM.

Not after 8AM:

Do not park on even sides of non-Snow Emergency Routes OR either side of Parkways (ex: Minnehaha Parkway)

Non-Snow Emergency Signage:



Day #3

If after 8AM:

Park on EVEN sides of green or brown streets AND continue parking on both sides of Snow Emergency Routes. You may return to parking on both sides of Parkways starting at 8 AM.

Not after 8AM:

Do not park on odd sides of non-Snow Emergency Routes.

Snow Emergency Info:

Call (612) 348-SNOW
MinneapolisMN.gov/snow

St Paul Snow Emergency

Night Plow Routes*

Plowing begins at 9PM on Night Plow Routes when a Snow Emergency is declared. Routes are signed “Night Plow Route” or “Night Plow Route This Side of Street.” All downtown streets are Night Plow Routes, though signs may not be posted. Parking is banned on each Night Plow Route until the street is fully plowed. Vehicles on Night Plow Routes at 9PM will be ticketed and towed. Any trip ended after a Snow Emergency is declared on an affected route is liable for any tickets/tow charges.



Day Plow Routes*

Plowing begins after night plow routes are completed, typically at 8AM. There are NO SIGNS on Day Plow Routes. Parking is banned until the street is fully plowed. Vehicles remaining on the Day Plow Route at 8AM will be ticketed and towed.

*Ticketing & Towing for 96 Hours:

Once both are completed, follow-up plowing/sanding/salting and miscellaneous cleaning will continue for as long as required, up to 96 hours.

Snow Emergency Information:

651-266-PLOW

stpaul.gov/SnowEmergencyParkingMap

uh-oh

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